



3760 The Bucketts Way
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STALLHOLDER INFORMATION, RULES AND GUIDELINES

Please download & read this 'Stallholder Information, Rules & Guidelines' (SIRG). You will need to confirm that it has been read as part of your Stallholder Application.

Krambach Farmers Markets are held on the **third Sunday of every month.**

Market times are: **8am – 12noon**
Held at: Krambach School of Arts (Community Hall)
3760 The Bucketts Way, Krambach NSW 2429
Email: FarmersMarkets@Krambach.org
Phone: 0409 470 606 (Market Coordinator)

Proceeds raised on market day go to Krambach School of Arts Inc., which assists in the running costs and maintenance of our community run hall.

STALLHOLDER GUIDELINES AND RULES

- If you are unable to attend a market, please send a text to the Market Coordinators phone ASAP, so that your site can be reallocated.
- First priority will be given to producers in the Krambach vicinity and then the Mid Coast Council area.
- Plant sellers must not sell anything classed as noxious weeds or a bush invader in our area. If you're unsure check on the [Council Website](#).
- No livestock is to be sold.
- Rude or aggressive behaviour by stallholders, volunteers or shoppers will not be tolerated at any time.
- All vendors are encouraged to have sufficient product to sell for the allocated market time. If completely sold out, vendors MUST NOT pack up their stall (unless approved by the Market Coordinator), but instead display a Sold Out sign.
- Scales used in the market must be certified as required under the Weights & Measures Act and carry a current valid, visible inspection seal.
- Payment of stall fees are due by 10am on market day via cash to the Market Coordinator.

CERTIFICATES AND REGULATIONS

- All stallholders must hold a current **Public Liability Insurance Policy** for a minimum of \$20 million.
- All food vendors selling ready to eat prepared food require a **Food Safety Supervisor Certificate** and must provide a **Midcoast Council Approval to Operate Temporary Food Stall letter/certificate**.
- Any vendor claiming organic produce status must grow the produce in accordance with prevailing organic certification practices, and the certificate must be supplied with the stall application and displayed at the stall.
- Wine, beer or liquor vendors must have a copy of their licence(s) available on market day, and must display all required signage as stipulated by the [NSW Casino Liquor and Gaming Control Authority](#). All wine/beer/spirits stall participants must hold and have copies of their current RSA certificates available on market day.
- Egg sales must be stamped and boxed in new boxes and adhere to the [Food Authority](#) guidelines.

STALL SET UP/PULL DOWN

- The Market Coordinator will be on site, in a fluorescent safety vest, from 6am.
- Vendors must be in position on their site by 7.30am on the day of the market.
- No car movement is permitted in the market area between 7:30am and 12 noon.
- Please drive with caution at all times on the market site and take extra care when reversing.
- The Market Coordinator may reallocate the site if the vendor is not in place by 7.30am and the vendor has not notified the Market Coordinator of their late arrival.
- Unless previously arranged, all stallholder vehicles will be parked in the areas designated for stallholders by 7.30am (sharp).
- Stallholders must always confirm their stall position with the Market Coordinator on arrival at the market before setting up.
- Stall take-down is from 12 noon to 1.30pm

WORK HEALTH AND SAFETY

- In the event of severe weather forecast, the Market Coordinator may cancel the markets and will contact stallholders within 48 hours of market day. In the event of temperature above 35 degrees, stallholders will be given an option to leave after 10am.
- All vendors must attend to their own WHS, public health and safety at all times by ensuring their stall, products and any signage is adequately secured (pegged or weighted) against the elements - wind, rain and heat.
- Avoid the use of ropes in high pedestrian traffic areas. Any ropes must have a bright coloured ribbon or orange plastic safety cups attached for greater visibility.
- Stay within their allocated site, eliminate trip or sharp hazards, confine displays and signs to your stall site, and keep all pathways clear for visitors and pedestrians.
- Address their own personal needs - chairs, shade, sunscreen, water, tables, cash tin.
- All injuries or adverse events, however small, must be reported to the Market Coordinator.
- Vendors are to ensure their stall area is left in a clean and tidy condition at the completion of the market.

Thank you,

Krambach Farmers Markets